TCS Resume Format

**Your Name**

**Mobile no:**

**Email-ID**

**Career Objective:**

Seeking an opportunity to work in a challenging environment in order to prove my skills and utilize my knowledge and intelligence for the growth of the organization.

**Educational Qualification:**

| **Class** | **Board/University** | **Year** | **Percentage** |
| --- | --- | --- | --- |
| B.Tech (ECE) | Rajasthan University | 2016-2020 | 75% |
| Intermediate | RBSE Board | 2015-2016 | 82% |
| SSC | RBSE Board | 2013-2014 | 72% |

**Technical Skills:**

* Well-versed MS Excel, MS Word, MS Access, MS PowerPoint
* Efficient in Internet and Basic Computer Applications
* Programming Languages: C, C++, Java, PHP, MySQL, OOPs, HTML, CSS, JavaScript
* Operating Systems: Windows XP/7/8
* Proficient in Photoshop, Corel Draw

**Professional Trainings:**

* Undergone internship in “Signalling and Telecommunication” in the signaling and telecommunication department of North Central Railways, Rajasthan.

**Workshops:**

Participated in an Entrepreneurship Awareness Drive conducted by IIT Jaipur.

**Strengths:**

* Sincere, hardworking, and honest
* Ability to grasp new skills quickly
* Positive Attitude
* Teamwork skills
* Can execute a task within the given time

**Weakness:**

* Focus on the quality of work rather than the usual working hour.

**Hobbies and Interests:**

* Dancing
* Listening Songs

**Personal Details:**

Father’s Name: Mr.

Mother’s Name: Mrs.

Date of Birth:

Gender:

Marital Status:

Nationality: Indian

Languages known: Hindi and English

Permanent Address:

**Declaration:**

I do hereby declare that the above information is true to the best of my knowledge. Finally, I request the concerned authorities to provide me a chance, so that I can prove the best of myself. I shall ever be thankful to you.

**Place:** Jaipur